

General Care

- **Do not attempt to remove or change the physical structure of the iPad / Chromebook including the plastic casing. Doing so will void the warranty, and student / parent / guardian will be responsible for 100% of the repair or replacement cost.**
- Do not remove or interfere with the serial number or any identification placed on the iPad / Chromebook.
- **Do not do anything to the iPad / Chromebook or case that will alter it in any way (stickers, etc.)**
- Keep the equipment clean. For example, avoid eating or drinking while using the iPad / Chromebook.
- **iPads / Chromebooks will bend and/or crack, whether by intentional force or incidentally such as in backpacks with heavy books pressing on them and bags being tossed about. You will be held responsible for these damages. Please take every precaution to protect the device.**

Carrying the iPad / Chromebook

- When moving with the iPad / Chromebook, be sure to hold it securely.
- Always store the iPad / Chromebook in the school-provided protective case.
- Do not grab and squeeze the iPad / Chromebook with strong pressure or in awkward positions, as this can damage the screen and other components.

Screen Care

- The iPad / Chromebook screen can be easily damaged if proper care is not taken. Screens are particularly sensitive to damage from excessive pressure.
- Do not clean the iPad / Chromebook or case with anything other than approved iPad / Chromebook cleaners. Never use anything abrasive.
- Clean the screen with a soft, dry anti-static cloth or with a screen cleaner designed specifically for LCD type screens only. Do not spray the screen directly.
- Never leave any object on the device.

Battery Life and Charging

- Arrive to school each day with a fully charged battery. Establish a routine at home whereby each evening you charge the iPad / Chromebook overnight.
- Avoid using the power charger where someone is likely to trip over the cord.
- Don't let the battery completely drain. Charge when the battery reaches 10% capacity. Shut down the device if you are unable to connect to power charger.

Personal Health and Safety

- Avoid extended use of the iPad / Chromebook resting directly on your lap. The bottom of the iPad / Chromebook can generate significant heat and therefore cause temporary or permanent injury. Use a barrier—such as a book—when working on your lap. Also, avoid lap-based computing while connected to the power adapter as this will significantly increase heat production.
- Avoid lengthy use involving repetitive tasks (such as typing). Take frequent breaks as well as alter your physical position (typing while standing, sitting, leaning, etc.) to minimize discomfort.